



Web SMS Overview

Click SMS Ltd

East House 109 South Worple Way London SW14 8TN
tel: +44 (0) 20 8819 5034 email: sales@clicksms.co.uk web: www.clicksms.co.uk

Introduction

The **Click SMS** web based Web SMS messaging service combines powerful features with ease of use for sending SMS messages to one or more mobile numbers.

Main features:

- SMS message delivery to more than 150 countries and 350 mobile networks.
- Maintain SMS groups and members online.
- Schedule future delivery of your SMS messages.
- Generate delivery reports to track individual message delivery status.
- Brand SMS messages with your own sender ID.

Getting Started

An account id and password is provided enabling you to logon at the Click SMS website located at: <http://www.clicksms.co.uk>. Logging on takes you to the **Send SMS** page where you can compose and send your SMS messages. See below.

Send SMS [Instructions](#) [New Features](#) Credits - | UK: 77 | International: 48 |

Sender ID:

SMS Tariff: UK International

Confirm Delivery: Enable Long SMS:

Send SMS: Now Later 22 Sep 2009 09 55

SMS Message 72 characters remaining - 1 sms credit(s).

Please note that the meeting today has been cancelled and will now held tomorrow at 2pm.

Groups

- Facilities
- Finance
- IT
- Marketing
- Sales

Members

- Alice Omer
- Brigitte McKillip
- Donnie Beamish
- Hamish McGovern
- Isabella Melecio

Send To - Imported: 5

- 07123123111
- 07123123444
- 07123123555
- 07123123222
- 07123123333

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Sending an SMS message

In its simplest form sending an SMS message involves typing your message in the **Message** box, entering the mobile number(s) to receive the message in the **Send To** box and clicking on the **Send SMS** button.

The example on the previous page shows existing groups and members. Groups can be selected to receive a message by highlighting the group name as shown and clicking on the >> button which will extract the mobile numbers for the group into the **Send To** box. Multiple groups can be selected by holding down the CTRL key and clicking on each group, members can be selected in the same way. Mobile numbers can also be copied and pasted into the **Send To** box.

There is a **V** button on the **Send SMS** page located between the **Members** and **Groups** boxes. For users with large numbers of members spread across different groups this provides a means of making the member selection easier by limiting the number of members displayed. Highlighting one or more groups and clicking on this button will display in the **Members** box only those members from the selected groups. Clicking on the **Reset** button will display all members again.

If any invalid mobile numbers are detected after you click on the **Send SMS** button then a message will appear detailing the invalid numbers and providing the option to cancel sending the SMS message. If you choose to cancel, the invalid numbers can be then removed or edited before resending, otherwise the invalid numbers are automatically removed prior to sending. Any duplicate mobile numbers in the **Send To** box are automatically discarded.

The number of credits you have remaining in your account is displayed in the top right hand corner of the **Send SMS** page. This is updated after each dispatch. If you attempt to send an SMS message to more mobile number recipients than you have credits for, the dispatch is cancelled and contact information displayed for purchasing a message top-up for your account.

You can select from one of two tariffs, **Standard** (UK only) and **Plus** (most global destinations) to send your message on. More information about tariffs and message costs can be found at: <http://www.clicksms.co.uk/prices.php>.

Ticking the **Online Delivery Report** box will generate a delivery receipt for each mobile number sent the SMS message.

Select a **Sender Id** for your outgoing SMS message. This is the text that will appear as the sender of your message on the receiving mobile handset. Format: Numeric - max length 15, Alphanumeric - max length 11 [a-z] [A-Z] [0-9], no spaces.

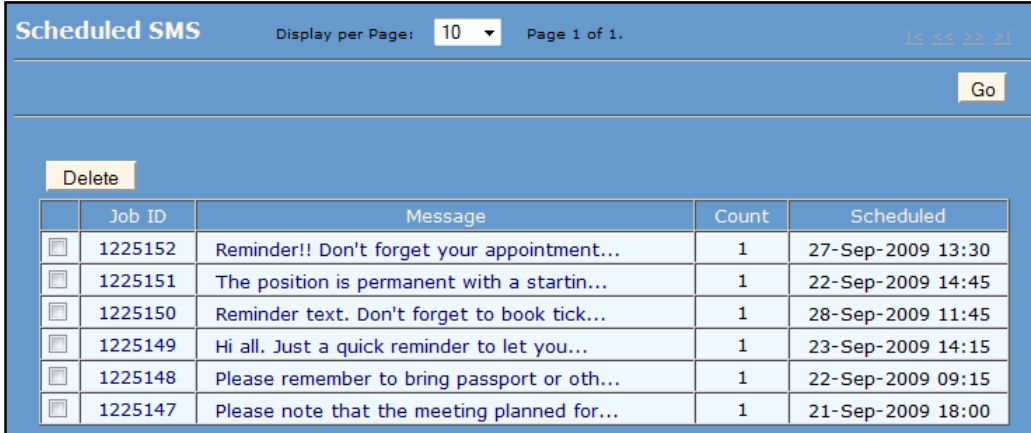
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Message Scheduling

SMS messages can also be scheduled for future delivery. In the example on the previous page the **Submit SMS** button is set to 'Now' and the date and time fields are shaded and de-activated. If you set the **Submit SMS** button to 'Later' this activates the date and time fields and removes the shading, enabling you to schedule the message delivery.

Scheduled messages can be modified by clicking on the **Scheduled SMS** menu link which displays a summary page from where SMS messages can be modified or deleted. See below.



The screenshot shows a web interface titled "Scheduled SMS". At the top, it displays "Display per Page: 10" and "Page 1 of 1." There are navigation links on the right: "< << >> >". Below the header is a "Go" button. A "Delete" button is located above the table. The table has the following data:

	Job ID	Message	Count	Scheduled
<input type="checkbox"/>	1225152	Reminder!! Don't forget your appointment...	1	27-Sep-2009 13:30
<input type="checkbox"/>	1225151	The position is permanent with a startin...	1	22-Sep-2009 14:45
<input type="checkbox"/>	1225150	Reminder text. Don't forget to book tick...	1	28-Sep-2009 11:45
<input type="checkbox"/>	1225149	Hi all. Just a quick reminder to let you...	1	23-Sep-2009 14:15
<input type="checkbox"/>	1225148	Please remember to bring passport or oth...	1	22-Sep-2009 09:15
<input type="checkbox"/>	1225147	Please note that the meeting planned for...	1	21-Sep-2009 18:00

To delete one or more messages tick the boxes to the left of the Job ID number and click the **Delete** button. To modify individual messages click on the Job ID number, this will display a page where you can modify the SMS message and the submission time.

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SMS Delivery Reporting

If you tick the **Delivery Receipt** box on the **Send SMS** page prior to submitting an SMS message a dispatch record is created and the message delivery status reported. An automated response from the mobile phone is sent back to the SMS network on receipt of a text message. This information is instantly forwarded onto Click SMS and the delivery details, including the final delivery status and time are made available for viewing.

Sent Items - (Std Rate)				
Display per Page: 10		Page 1 of 2.		15 << >> 21
Search Mobile No: <input type="text"/> Job ID: <input type="text"/> <input type="button" value="Go"/>				
From: 22 Sep 2009		To: 22 Sep 2009		All <input type="radio"/> Delivered <input type="radio"/> Unconfirmed <input type="radio"/> Failed <input type="radio"/>
Delivered: 10 Unconfirmed: 1 Failed: 0				
Mobile No	Job ID	Message	Sent	?
07123123333	1225156	For additional information about...	22-09-2009 09:45	<input checked="" type="checkbox"/>
07123123555	1225156	For additional information about...	22-09-2009 09:45	<input checked="" type="checkbox"/>
07123123222	1225156	For additional information about...	22-09-2009 09:45	<input checked="" type="checkbox"/>
07123123444	1225156	For additional information about...	22-09-2009 09:45	<input checked="" type="checkbox"/>
07123123111	1225156	For additional information about...	22-09-2009 09:45	<input checked="" type="checkbox"/>
07123123222	1225155	Tickets for the end of year part...	22-09-2009 09:44	<input checked="" type="checkbox"/>
07123123333	1225155	Tickets for the end of year part...	22-09-2009 09:44	<input checked="" type="checkbox"/>
07123123555	1225155	Tickets for the end of year part...	22-09-2009 09:44	<input checked="" type="checkbox"/>
07123123444	1225155	Tickets for the end of year part...	22-09-2009 09:44	<input checked="" type="checkbox"/>
07123123111	1225155	Tickets for the end of year part...	22-09-2009 09:44	<input checked="" type="checkbox"/>

Groups and Members

Your mobile numbers along with additional information about the user can be saved as **members** and assigned to one or more **groups** that you set-up online. Set-up members and groups are displayed on the **Send SMS** page where they can be easily selected to receive messages.

Members			
Display per Page: 10		Page 1 of 1.	
Search Name: <input type="text"/> Mobile No: <input type="text"/> <input type="button" value="Go"/>			
<input type="button" value="Delete"/> <input type="button" value="Add Member"/>			
Name	Mobile Number	SMS Group Membership	
<input type="checkbox"/> Alice Omer	07123123111	Finance	
<input type="checkbox"/> Brigitte McKillip	07123123222	Finance, Marketing	
<input type="checkbox"/> Donnie Beamish	07123123333	Sales	
<input type="checkbox"/> Hamish McGovern	07123123444	IT	
<input type="checkbox"/> Isabella Melecio	07123123555	Facilities	
<input type="checkbox"/> Joey Fegan	07123123666	IT	
<input type="checkbox"/> Laura Deveney	07123123777	Marketing, Sales	
<input type="checkbox"/> Vernon Dawlish	07123123888	Facilities	

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Groups Display per Page: 10 Page 1 of 1. |< << >> >|

Search Name:

 [Add Group](#)

<input type="checkbox"/>	Name	Description
<input type="checkbox"/>	Facilities	Facilities
<input type="checkbox"/>	Finance	Finance
<input type="checkbox"/>	IT	IT
<input type="checkbox"/>	Marketing	Marketing
<input type="checkbox"/>	Sales	Sales

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